<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>PROGRAM/FUNCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liberal Arts</td>
<td>Associate of Arts – Transfer</td>
</tr>
<tr>
<td></td>
<td>Success</td>
</tr>
</tbody>
</table>

Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below:

**Board of Regents Master Plan:**

**LSUE Strategic Plan:** Objective 1.2: Maintain high quality associate degree programs through annual outcomes assessment and conduct program reviews of all academic disciplines on a three-year cycle.

**LSUE Operational Plan (FY 2002-2003):**

**EXPECTED RESULTS:**

The average GPA of LSUE associate degree graduates after completing 24 semester hours at the primary transfer institutions will be greater than or equal to the students' average GPA achieved after having completed at least 24 semester hours at LSUE.

**ASSESSMENT PROCEDURES:**

Grade point averages of all former LSUE students attending the three main receiving institutions (LSU, USL, MSU) will be gathered annually. The mean GPA of students having completed 24 credit hours at LSUE will be compared to the mean GPA of those same students have attained after having completed 24-30 hours at the receiving institution.
RESPONSIBILITY FOR ASSESSMENT:

The Assistant to the Vice Chancellor for Assessment will be responsible for gathering the data, assessing the results, and distributing the information.

USE OF ASSESSMENT FINDINGS:

The results of the assessment will be forwarded to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.

SUMMARY OF ASSESSMENT FINDINGS:

Data are available for LSUBR for SP2002. In SP2002, 43 former LSUE students graduated from LSUBR. These students had an average GPA of 3.25 at LSUBR compared with an average GPA of 3.35 at LSUE. Although this does not meet the goal as stated above, the difference is negligible and these results can be considered as positive.

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

It is my view that this goal is being adequately approached.

Note: Side 2 of this form is to be completed by the department head by September 1. Assessment results and departmental recommendations will be reviewed by the Academic Council prior to the end of September.
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<tr>
<th>DEPARTMENT</th>
<th>PROGRAM/FUNCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liberal Arts</td>
<td>Associate of Arts – Graduate Satisfaction</td>
</tr>
</tbody>
</table>

Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below):

Board of Regents Master Plan:

**LSUE Strategic Plan:** Objective 1.2: Maintain high quality associate degree programs through annual outcomes assessment and conduct program reviews of all academic disciplines on a three-year cycle.

**LSUE Operational Plan (FY 2002-2003):**

**EXPECTED RESULTS:**

Associate degree graduates who transfer will have a positive attitude about their preparation at LSUE.

**ASSESSMENT PROCEDURES:**

Students who have transferred to four-year institutions will be requested to complete a survey of their attitudes about the preparation for further study they received while attending LSUE. This survey will be administered 1 and 5 years after transfer.

**RESPONSIBILITY FOR ASSESSMENT:**

The Assistant to the Vice Chancellor for Assessment will coordinate the distribution of the assessment device. The assistant will also tabulate and distribute the results from this instrument.

**USE OF ASSESSMENT FINDINGS:**

The results of the assessment will be forwarded to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.
### SUMMARY OF ASSESSMENT FINDINGS:

No data were collected for this Academic Year.

### DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

No recommendations are possible in the absence of data.

---

Note: Side 2 of this form is to be completed by the department head by September 1. Assessment results and departmental recommendations will be reviewed by the Academic Council prior to the end of September.
### OUTCOMES ASSESSMENT FORM

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>PROGRAM/FUNCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liberal Arts</td>
<td>Associate of Arts – Transfer</td>
</tr>
<tr>
<td></td>
<td>Graduation rate</td>
</tr>
</tbody>
</table>

Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below):

**Board of Regents Master Plan:**

**LSUE Strategic Plan:** Objective 1.2: Maintain high quality associate degree programs through annual outcomes assessment and conduct program reviews of all academic disciplines on a three-year cycle.

**LSUE Operational Plan (FY 2002-2003):**

**EXPECTED RESULTS:**

LSUE Associate degree students transferring to primary transfer institutions will graduate with a bachelor's degree at the average state rate.

**ASSESSMENT PROCEDURES:**

Graduation rates will be obtained from the 3 main receiving institutions (LSU, USL, MSU). The graduation rate of former LSUE students having completed 60 credit hours will be compared to the overall graduation rates at those schools.

**RESPONSIBILITY FOR ASSESSMENT:**

The Assistant to the Vice Chancellor for Assessment will be responsible for gathering the data, assessing results, and distributing information.

**USE OF ASSESSMENT FINDINGS:**

The results of the assessment will be forwarded to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.
<table>
<thead>
<tr>
<th><strong>SUMMARY OF ASSESSMENT FINDINGS:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor's degree graduation data has not been gathered in the associate of arts degree program.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>No programmatic or curricular changes are recommended at this time. It is recommended that data be gathered annually in a systematic fashion.</td>
</tr>
</tbody>
</table>

Note: Side 2 of this form is to be completed by the department head by September 1. Assessment results and departmental recommendations will be reviewed by the Academic Council prior to the end of September.
### OUTCOMES ASSESSMENT FORM

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>General Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROGRAM/FUNCTION</td>
<td>Written Communication – CAAP results</td>
</tr>
</tbody>
</table>

Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below:)

**Board of Regents Master Plan:**

**LSUE Strategic Plan:**

**OBJECTIVE 4.1:** Enhance the quality of the learning environment at LSUE. Timeline: Annually. VCAA and Division Heads.

**STRATEGY 4.1.7:** Monitor general education courses to assure that they foster effective written and verbal communication skills. Timeline: Continuous. VCAA and Division Heads.

**LSUE Operational Plan (FY 2002-2003):**

**EXPECTED RESULTS:**

Upon completion of English 1002, each student will demonstrate skill in the use of the conventions of standard written English: usage/mechanics (punctuation, grammar, and sentence structure) and rhetorical skills (organization, strategy, and style).

**ASSESSMENT PROCEDURES:**

Upon completion of English 1002, each student may take the ACT Collegiate Assessment of Academic Proficiency Writing Skills Test.

**RESPONSIBILITY FOR ASSESSMENT:**

The Head of the Division of Liberal Arts will be responsible for obtaining test materials and scheduling the test. English faculty will administer the writing test immediately following the English 1002 final examination. They will monitor testing and collect all testing materials, which will be sent to ACT by the division head.
USE OF ASSESSMENT FINDINGS:

The results of the CAAP test will be used to assess the need for future revisions in the English curriculum.

SUMMARY OF ASSESSMENT FINDINGS:

<table>
<thead>
<tr>
<th>AY 2001 ACT CAAP Writing Skills Test results are summarized below.</th>
<th>LSUE English 1002 Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mean Score</td>
<td>Usage/Mechanics</td>
</tr>
<tr>
<td>62.3 (fall)</td>
<td>16.3</td>
</tr>
<tr>
<td>63.5 (spring)</td>
<td>16.7</td>
</tr>
<tr>
<td>Total N=290</td>
<td></td>
</tr>
</tbody>
</table>

National Mean Scores

| 62.6 | 16.3 | 16.3 |

<table>
<thead>
<tr>
<th>AY 2002 ACT CAAP Writing Skills Test results are summarized below.</th>
<th>LSUE English 1002 Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mean Score</td>
<td>Usage/Mechanics</td>
</tr>
<tr>
<td>61.3 (fall)</td>
<td>15.8</td>
</tr>
<tr>
<td>64.8 (spring)</td>
<td>17.5</td>
</tr>
<tr>
<td>Total N=53</td>
<td></td>
</tr>
</tbody>
</table>

National Mean Scores

| 62.5 | 16.3 | 16.3 |

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

The mean score of LSUE students on the ACT CAAP Writing Skills Test and subsets was near the National Average for Fall and above the National Average for the Spring.

Based upon the positive results of the ACT CAAP Writing Skills Test, no changes are recommended in English composition courses. Given the number of students in these sections and level of initial preparation of those students, the scores are excellent.

Note: Side 2 of this form is to be completed by the department head by September 1. Assessment results and departmental recommendations will be reviewed by the Academic Council prior to the end of September.
<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>PROGRAM/FUNCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education</td>
<td>Critical Thinking</td>
</tr>
</tbody>
</table>

Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below):

- Board of Regents Master Plan:
- LSUE Strategic Plan:
- LSUE Operational Plan (FY 2002-2003):

**EXPECTED RESULTS:**

Prior to graduation, associate degree candidates will demonstrate skill in clarifying, analyzing, and evaluating data and ideas.

**ASSESSMENT PROCEDURES:**

Prior to graduation, each associate degree candidate will take the ACT Collegiate Assessment of Academic Proficiency Critical Thinking Test.

**RESPONSIBILITY FOR ASSESSMENT:**

The critical thinking test will be administered by the assessment officer.

**USE OF ASSESSMENT FINDINGS:**

Tests results, including comparative data between LSUE students and students at other schools, along with appropriate recommendations will be forwarded to the Vice Chancellor for Academic Affairs and the Academic Council.
SUMMARY OF ASSESSMENT FINDINGS:

AY 2001 ACT CAAP Critical Thinking Test results are summarized below.

LSUE Mean Score: 61.6 (Spring)
LSUE Mean Score: 61.0 (Fall)

National Mean Score (Spring): 61.1
National Mean Score (Fall): 61.0

AY 2002 ACT CAAP Critical Thinking Test results are summarized below.

LSUE Mean Score: 61.1 (Spring)
LSUE Mean Score: 61.6 (Fall)

National Mean Score (Spring): 60.7
National Mean Score (Fall): 60.7

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

Since LSUE associate degree graduates' scores are above the scores of students at other colleges and universities across the country, there are no recommendations for curricular or program changes.

Note: Side 2 of this form is to be completed by the department head by September 1. Assessment results and departmental recommendations will be reviewed by the Academic Council prior to the end of September.
Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below:

Board of Regents Master Plan:

LSUE Strategic Plan:

OBJECTIVE 3.2: Eighty percent of the faculty, students, graduates, employers, and advisory committees will rate LSUE curricula as meeting workforce needs of the service area. Timeline: Annually. VCAA and Division Heads.

STRATEGY 3.2.1: Survey faculty, students, graduates, employers, and advisory committees to determine whether they believe that the LSUE curricula are meeting workforce needs of the service area. Timeline: Annually. VCAA and Division Heads.


LSUE Operational Plan (FY 2002-2003):

EXPECTED RESULTS:

Prior to graduation, each student will be expected to demonstrate a broad base of knowledge in the criminal justice field.

ASSESSMENT PROCEDURES:

Upon completion of degree requirements, each student will demonstrate basic proficiency in the criminal justice area by successful completion of the Criminal Justice Departmental Assessment Test.
RESPONSIBILITY FOR ASSESSMENT:

Prior to graduation, criminal justice faculty will administer the departmental examination to associate degree candidates. Completed tests will be scored by criminal justice faculty and sent to the division head for analysis.

USE OF ASSESSMENT FINDINGS:

Results of the departmental test will be analyzed by the criminal justice faculty and division on an annual basis to identify areas of the curriculum and/or instructional methodology that need to be strengthened so that appropriate changes can be made for the upcoming academic year. In addition, all data collected will be sent to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.

SUMMARY OF ASSESSMENT FINDINGS:

The results for recent Academic Years are summarized below:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Number of Respondents</th>
<th>Average Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2001</td>
<td>1</td>
<td>60%</td>
</tr>
<tr>
<td>Fall 2001</td>
<td>3</td>
<td>68%</td>
</tr>
<tr>
<td>Spring 2002</td>
<td>6</td>
<td>58.3%</td>
</tr>
<tr>
<td>Fall 2002</td>
<td>No Graduates</td>
<td></td>
</tr>
<tr>
<td>Spring 2003</td>
<td>4</td>
<td>68.5%</td>
</tr>
</tbody>
</table>

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

Specific and well-targeted efforts should be made to increase the number of candidates taking the Criminal Justice Departmental Assessment Test.

It is evident that hiring a full-time coordinator has brought stability to the program and seems to be reversing the short downward turn of the scores on the exam.

Note: Side 2 of this form is to be completed by the department head by September 1. Assessment results and departmental recommendations will be reviewed by the Academic Council prior to the end of September.
OUTCOMES ASSESSMENT FORM

DEPARTMENT
Liberal Arts

PROGRAM/FUNCTION
Criminal Justice: Employment Success

Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below:

Board of Regents Master Plan:

LSUE Strategic Plan:
OBJECTIVE 3.2: Eighty percent of the faculty, students, graduates, employers, and advisory committees will rate LSUE curricula as meeting workforce needs of the service area. Timeline: Annually. VCAA and Division Heads.

LSUE Operational Plan (FY 2002-2003):

EXPECTED RESULTS:

60% of the associate degree candidates will obtain employment in the criminal justice field.

ASSESSMENT PROCEDURES:

Employment success will be measured by surveying area agencies who employ criminal justice graduates. In addition, the LSUE Alumni Survey will be used to assess employment success.

RESPONSIBILITY FOR ASSESSMENT:

The employer survey will be administered by the Division of Liberal Arts. The survey will be sent to area employers during the fall semester of every academic year. The LSUE Alumni Survey will be administered by the Office of Academic Affairs.

USE OF ASSESSMENT FINDINGS:

The results of these assessment procedures will be analyzed on an annual basis to assess employment success of criminal justice graduates. All data will be sent to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.
SUMMARY OF ASSESSMENT FINDINGS:

A telephone survey of AY 2002 criminal justice graduates (N=7) was conducted to determine their employment status in the criminal justice field. 2 graduates were employed in the field, 1 was employed outside the field. 2 of the employed graduates are continuing their education, and a third unemployed graduate is also doing so.

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

The employment rate is nearing 50% and graduates are also continuing their education at a substantial rate.

I recommend that criminal justice faculty continue to encourage students to schedule internships and to work with the advisory committee to improve the in-field employment rate. Steps have been taken to initiate this process.

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<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>Liberal Arts</th>
<th>PROGRAM/FUNCTION</th>
<th>Criminal Justice: Employer Satisfaction</th>
</tr>
</thead>
</table>

Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below):

Board of Regents Master Plan:

**LSUE Strategic Plan:**

**OBJECTIVE 3.2:** Eighty percent of the faculty, students, graduates, employers, and advisory committees will rate LSUE curricula as meeting workforce needs of the service area. Timeline: Annually. VCAA and Division Heads.

**STRATEGY 3.2.1:** Survey faculty, students, graduates, employers, and advisory committees to determine whether they believe that the LSUE curricula are meeting workforce needs of the service area. Timeline: Annually. VCAA and Division Heads.

**LSUE Operational Plan (FY 2002-2003):**

**EXPECTED RESULTS:**

Associate degree graduates will demonstrate competency in the work place.

**ASSESSMENT PROCEDURES:**

Employment competency will be measured by surveying area agencies who normally employ criminal justice graduates to determine the competency of LSUE criminal justice graduates in their organizations.

**RESPONSIBILITY FOR ASSESSMENT:**

The employer survey will be administered by the Division of Liberal Arts. The survey will be sent to area employers during the fall semester of every academic year.
USE OF ASSESSMENT FINDINGS:

The results of these assessment procedures will be analyzed by the criminal justice faculty and division head on an annual basis to identify areas of the curriculum and/or instructional methodology that need to be strengthened so that appropriate changes can be made for the upcoming academic year. In addition, all data collected will be sent to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.

SUMMARY OF ASSESSMENT FINDINGS:

Only 2 surveys have been returned in recent years, but both rated our graduates as very good or excellent.

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

It is recommended that employer survey results be pursued actively to improve the return rate so that assessment of skills can be completed. We will begin following up on the surveys by phone, and discussing other methods and techniques with our Advisory Committee.

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<td></td>
<td>Success</td>
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Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below):

Board of Regents Master Plan:

LSUE Strategic Plan:

LSUE Operational Plan (FY 2002-2003):

EXPECTED RESULTS:

LSUE associate degree students transferring to primary transfer institutions will graduate with a bachelor's degree at the average state rate.

ASSESSMENT PROCEDURES:

Graduation rates will be obtained from the 3 main receiving institutions (LSU, USL, MSU). The graduation rate of former LSUE students having completed 60 credit hours will be compared to the overall graduation rates at those schools.

RESPONSIBILITY FOR ASSESSMENT:

The Assistant to the Vice Chancellor for Assessment will be responsible for gathering the data, assessing results, and distributing information.

USE OF ASSESSMENT FINDINGS:

The results of the assessment will be forwarded to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.
SUMMARY OF ASSESSMENT FINDINGS:

No data were gathered in AY 2001.

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

It is recommended that assessments be completed for this aspect of the criminal justice program. Given that we have employed a full-time program coordinator and intend to employ an institutional research officer, assessment should be completed for the next AY.

Note: Side 2 of this form is to be completed by the department head by September 1. Assessment results and departmental recommendations will be reviewed by the Academic Council prior to the end of September.
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<th>PROGRAM/FUNCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liberal Arts</td>
<td>Criminal Justice: Alumni</td>
</tr>
</tbody>
</table>

**Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below:)**

**Board of Regents Master Plan:**  

**LSUE Strategic Plan:**  

**LSUE Operational Plan (FY 2002-2003):**

**EXPECTED RESULTS:**

- Associate degree graduates will have a positive attitude about their preparation at LSUE.

**ASSESSMENT PROCEDURES:**

- Associate degree graduates will be requested to complete the alumni survey in order to assess their attitudes about their academic preparation at LSUE.

**RESPONSIBILITY FOR ASSESSMENT:**

- The Assistant to the Vice Chancellor for Assessment will coordinate the distribution of the assessment device. The assistant will also tabulate and distribute the results from this instrument.

**USE OF ASSESSMENT FINDINGS:**

- The results of the assessment will be forwarded to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.
### SUMMARY OF ASSESSMENT FINDINGS:

Results from the LSUE AY 2002 Graduating Student Survey are indicated below.

For the question: How well do you think this campus prepared you for your career/education goals?

Student ratings averaged 4.04 on a 5 point scale for 2003.

### DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

It is recommended that survey data be generated which can permit more specific analyses by major of student attitudes. It is possible that this could be carried out within the Division.

Note: Side 2 of this form is to be completed by the department head by September 1. Assessment results and departmental recommendations will be reviewed by the Academic Council prior to the end of September.
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</tr>
</thead>
<tbody>
<tr>
<td>Liberal Arts</td>
<td>Criminal Justice: Curriculum Adjustment</td>
</tr>
</tbody>
</table>

**Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below):**

**Board of Regents Master Plan:**

**LSUE Strategic Plan:**

**LSUE Operational Plan (FY 2002-2003):**

**EXPECTED RESULTS:**

The associate degree curriculum in criminal justice will be consistent with the needs of area employers of LSUE criminal justice graduates.

**ASSESSMENT PROCEDURES:**

Twice a year, the Criminal Justice Advisory Committee will review the criminal justice curriculum for consistency with the needs of area employers of criminal justice graduates.

**RESPONSIBILITY FOR ASSESSMENT:**

The chairman of the advisory committee will be responsible for scheduling the advisory committee meetings and the distribution of the results of the review by the advisory committee.

**USE OF ASSESSMENT FINDINGS:**

The results of the curriculum assessment will be analyzed by the criminal justice faculty and division head. When necessary, changes will be made to the criminal justice curriculum to reflect current needs of area employers. In addition, results of the assessment will be sent to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.
## SUMMARY OF ASSESSMENT FINDINGS:

A full time coordinator has been hired for the program. The criminal justice advisory committee has been re-activated. Program revisions and additions are being actively considered and implemented.

## DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

It is recommended that the advisory board continue to be actively engaged in the program.

Note: Side 2 of this form is to be completed by the department head by September 1. Assessment results and departmental recommendations will be reviewed by the Academic Council prior to the end of September.
OUTCOMES ASSESSMENT FORM

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>PROGRAM/FUNCTION</th>
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</thead>
<tbody>
<tr>
<td>Liberal Arts</td>
<td>General Studies</td>
</tr>
</tbody>
</table>

Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below):

Board of Regents Master Plan:

LSUE Strategic Plan:
OBJECTIVE 3.2: Eighty percent of the faculty, students, graduates, employers, and advisory committees will rate LSUE curricula as meeting workforce needs of the service area. Timeline: Annually. VCAA and Division Heads.

STRATEGY 3.2.1: Survey faculty, students, graduates, employers, and advisory committees to determine whether they believe that the LSUE curricula are meeting workforce needs of the service area. Timeline: Annually. VCAA and Division Heads.

LSUE Operational Plan (FY 2002-2003):

EXPECTED RESULTS:

Associate degree graduates will have a positive attitude about their academic preparation at LSUE.

ASSESSMENT PROCEDURES:

Associate degree graduates will be requested to complete the LSUE Alumni Survey in order to measure their attitudes about the quality of academic training they received while attending LSUE.

RESPONSIBILITY FOR ASSESSMENT:

The assessment officer will coordinate the distribution of the assessment device.

USE OF ASSESSMENT FINDINGS:

Assessment results along with appropriate recommendations will be forwarded to the Vice Chancellor for Academic Affairs and the Academic Council.
SUMMARY OF ASSESSMENT FINDINGS:

Results from the LSUE AY 2002 Graduating Student Survey are indicated below.

For the question: How well do you think this campus prepared you for your career/education goals?

Student ratings averaged 4.04 on a 5 point scale for 2003.

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

Since data from the alumni and graduating student surveys indicate student satisfaction with the quality of instruction and career preparation at LSUE, no programmatic or curricular changes are recommended.
<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>PROGRAM/FUNCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liberal Arts</td>
<td>General Studies</td>
</tr>
</tbody>
</table>

Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below):

Board of Regents Master Plan:

LSUE Strategic Plan:

LSUE Operational Plan (FY 2002-2003):

**EXPECTED RESULTS:**

Employers will be satisfied with the academic training of general studies associate degree graduates.

**ASSESSMENT PROCEDURES:**

Employer satisfaction will be measured by surveying area employers of LSUE graduates in general studies.

**RESPONSIBILITY FOR ASSESSMENT:**

The employer survey will be administered by the Division of Liberal Arts.

**USE OF ASSESSMENT FINDINGS:**

Survey results will be analyzed by the division head to identify areas of employer satisfaction. Survey results along with appropriate recommendations (if necessary) will be forwarded to the Vice Chancellor for Academic Affairs and the Academic Council.
SUMMARY OF ASSESSMENT FINDINGS:

No graduates for this AY reported employment. The majority who responded to surveys were continuing their education.

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

It is recommended that the survey be examined to discover revision which may lead to higher return rates. Phone surveys and follow-ups will be employed.

Note: Side 2 of this form is to be completed by the department head by September 1. Assessment results and departmental recommendations will be reviewed by the Academic Council prior to the end of September.
<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Liberal Arts</td>
<td>Retention</td>
</tr>
</tbody>
</table>

Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below:

Board of Regents Master Plan:

LSUE Strategic Plan:

LSUE Operational Plan (FY 2002-2003):

**EXPECTED RESULTS:**

At least 65% of the developmental students who have completed 12-23 hours will be in good academic standing.

At least 75% of the developmental students who have completed 24 or more hours will be in good academic standing.

**ASSESSMENT PROCEDURES:**

Student performance studies will be conducted annually. These studies will categorize students by academic standing, overall GPA, and ACT scores.

**RESPONSIBILITY FOR ASSESSMENT:**

The Director of OIT is responsible for conducting student performance studies. The Division Heads are responsible for analyzing the results and for making appropriate recommendations.

**USE OF ASSESSMENT FINDINGS:**

Student performance data will be review and evaluated annually. Recommendations for modifications in courses and support services for developmental students will be made to the Vice Chancellor for Academic Affairs and to the Academic Council.
**SUMMARY OF ASSESSMENT FINDINGS:**

895 students enrolled in developmental courses.

272 had earned 12-23 hours as of this AY and 60% of these were in good standing.

204 had earned 24+ hours and 80% of these remained in good standing.

**DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:**

The results indicate success in developmental courses. A cautionary note here: demand for DVST and remedial courses has increased substantially since four-year colleges began selective admissions. Our current level of staffing and facilities may not be adequate to deal with this increased demand. It is recommended that an institutional or higher level commitment to continued preparation of these students be considered.

Note: Side 2 of this form is to be completed by the department head by September 1. Assessment results and departmental recommendations will be reviewed by the Academic Council prior to the end of September.
<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>PROGRAM/FUNCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liberal Arts</td>
<td>Success in Subsequent Courses</td>
</tr>
</tbody>
</table>

**Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below):**

- Board of Regents Master Plan:
- LSUE Strategic Plan:
- LSUE Operational Plan (FY 2002-2003):

**EXPECTED RESULTS:**

At least 60% of the students completing a developmental English course will receive a passing grade in their first college-level course in English.

**ASSESSMENT PROCEDURES:**

Follow-up studies of developmental students’ performance in subsequent English courses will be made.

**RESPONSIBILITY FOR ASSESSMENT:**

The Division Head is responsible for conducting follow-up studies and for making appropriate recommendations.

**USE OF ASSESSMENT FINDINGS:**

Student performance data will be review and evaluated annually. Recommendations for modifications in courses and support services for developmental students will be made to the Vice Chancellor for Academic Affairs and to the Academic Council.
SUMMARY OF ASSESSMENT FINDINGS:

In Fall 2002, 354 students completed ENGL0001. 220 of these went on to complete their next course. This is a 62% completion rate.

In Spring 2003, 175 students completed ENGL0001. As of this date, 32 have completed their next English course. This represents an incomplete sample, as the next regular semester has not been completed.

Since Fall 01, the completion rate in Engl1001 for students coming through Engl0001 has averaged 58%.

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

The success rate on this dimension is adequate. No improvements are necessary at this time. Again it is noteworthy that increased enrollment and larger numbers of unprepared students are beginning to strain the resources of this currently excellent program.

Note: Side 2 of this form is to be completed by the department head by September 1. Assessment results and departmental recommendations will be reviewed by the Academic Council prior to the end of September.
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<tbody>
<tr>
<td>Liberal Arts</td>
<td>Course Completion</td>
</tr>
</tbody>
</table>

Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below):

Board of Regents Master Plan:

LSUE Strategic Plan:

LSUE Operational Plan (FY 2002-2003):

EXPECTED RESULTS:

- At least 65% of the students enrolled in developmental English will receive a passing grade.
- At least 70% of the students enrolled in developmental reading and study skills courses will receive a passing grade.

ASSESSMENT PROCEDURES:

- Course completion rates will be calculated from data provided by OIT.

RESPONSIBILITY FOR ASSESSMENT:

- The Division Head is responsible for calculating completion rates.

USE OF ASSESSMENT FINDINGS:

- Completion data will be review and evaluated annually. Recommendations for modifications in courses and support services for developmental students will be made to the Vice Chancellor for Academic Affairs and to the Academic Council.
SUMMARY OF ASSESSMENT FINDINGS:

Data for the last 2 academic years are summarized as follows:

Engl0001 average completion rate since Fall2001 (inclusive) is: 66%

Average completion rate in DVST courses since Fall2001 (inclusive) is: 40%

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

The goal for English was exceeded. The goal for DVST was not. Various committees on campus (SEM, Academic Council, Strategic Planning, QEP) are discussing the issue of DVST and remedial courses. I believe the current findings suggest the beginning of a negative trend with regard to DVST and remedial courses which will continue unless substantial resources are committed to preparing these students for further college work.

The QEP will institute substantial changes intended to help students in DVST courses achieve success.

It is very important to note that the general trend in DVST0008 has been one of improvement, as shown by the following data:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Percent completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 01</td>
<td>36%</td>
</tr>
<tr>
<td>Spring 02</td>
<td>40%</td>
</tr>
<tr>
<td>Fall 02</td>
<td>55%</td>
</tr>
<tr>
<td>Spring 03</td>
<td>68%</td>
</tr>
</tbody>
</table>

Note: Side 2 of this form is to be completed by the department head by September 1. Assessment results and departmental recommendations will be reviewed by the Academic Council prior to the end of September.
OUTCOMES ASSESSMENT FORM

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>PROGRAM/FUNCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liberal Arts</td>
<td>Paralegal Studies:</td>
</tr>
<tr>
<td></td>
<td>Professional Competencies</td>
</tr>
</tbody>
</table>

Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below:

Board of Regents Master Plan:

LSUE Strategic Plan:

OBJECTIVE 1.2: Maintain high quality associate degree programs through annual outcomes assessment and conduct program reviews of all academic disciplines on a three-year cycle. VCAA and Division Heads.

STRATEGY 1.2.4: Review data of exit examinations or capstones to assess the level of attainment on certain degree programs. Timeline: Continuous. VCAA and Division Heads.

LSUE Operational Plan (FY 2002-2003):

EXPECTED RESULTS:

Prior to graduation, each student will be expected to demonstrate practical knowledge of the duties of a paralegal for employment in a legal setting.

ASSESSMENT PROCEDURES:

Upon completion of degree requirements, each student will demonstrate basic proficiency in the paralegal area by successful completion of the Paralegal Departmental Assessment Test.
RESPONSIBILITY FOR ASSESSMENT:

Prior to graduation, the division head of liberal arts will administer the departmental examination to associate degree candidates. Completed tests will be scored by liberal arts staff and sent to the division head for analysis.

USE OF ASSESSMENT FINDINGS:

Results of the departmental test will be analyzed by the paralegal faculty and division head on an annual basis to identify areas of the curriculum and/or instructional methodology that need to be strengthened so that appropriate changes can be made for the upcoming academic year. In addition, all data collected will be sent to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.

SUMMARY OF ASSESSMENT FINDINGS:

Ay 2002 graduates averaged 71% on the competency exam.

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

Review exit exam yearly to ensure information tested is current.
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<thead>
<tr>
<th>DEPARTMENT</th>
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<tbody>
<tr>
<td>Liberal Arts</td>
<td>Paralegal Studies:</td>
</tr>
<tr>
<td></td>
<td>Curriculum Evaluation</td>
</tr>
</tbody>
</table>

Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below):

- Board of Regents Master Plan:
- LSUE Strategic Plan:
- LSUE Operational Plan (FY 2002-2003):

EXPECTED RESULTS:

The associate degree curriculum in paralegal studies will be consistent with the needs of area employers of LSUE paralegal graduates.

ASSESSMENT PROCEDURES:

The Paralegal Advisory Committee will annually review the paralegal studies curriculum for consistency with the needs of area employers of paralegal graduates.

RESPONSIBILITY FOR ASSESSMENT:

The chairman of the advisory committee will be responsible for scheduling the advisory committee meetings and for the distribution of the results of the review by the advisory committee.
SUMMARY OF ASSESSMENT FINDINGS:

The paralegal program curriculum was assessed in Spring, 2000 and the following changes were made:

- Eliminated Judicial Process due to duplication of subject matter in paralegal curriculum.
- Eliminated requirement for Introduction to Computers and replaced course with Computers for Paralegals, which is a more advanced course focusing on the editing skills required of paralegals as well as training paralegals on software commonly utilized in law offices.
- Created Paralegal Practice, a course which is taught on a volunteer basis by attorneys and paralegals and which encompasses different areas of law with emphasis on the practical skills of a paralegal.
- Created a criminal law class focusing on Louisiana criminal law and paralegal skills in a criminal law setting.

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

The curriculum will be evaluated annually to ensure relevance of course offerings.
OUTCOMES ASSESSMENT FORM

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<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Liberal Arts</td>
<td>Paralegal Studies: Employer Satisfaction</td>
</tr>
</tbody>
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Board of Regents Master Plan:

LSUE Strategic Plan:

OBJECTIVE 1.2: Maintain high quality associate degree programs through annual outcomes assessment and conduct program reviews of all academic disciplines on a three-year cycle. VCAA and Division Heads.

    STRATEGY 1.2.2: Utilize the results of employer surveys and transfer student outcome analyses to identify program strengths and weaknesses, and to make adjustments, if needed in the curricula.
    Timeline: Continuous.
    VCAA and Division Heads.

OBJECTIVE 3.2: Eighty percent of the faculty, students, graduates, employers, and advisory committees will rate LSUE curricula as meeting workforce needs of the service area.
    Timeline: Annually.
    VCAA and Division Heads.

    STRATEGY 3.2.1: Survey faculty, students, graduates, employers, and advisory committees to determine whether they believe that the LSUE curricula are meeting workforce needs of the service area. Timeline: Annually.
    VCAA and Division Heads.

LSUE Operational Plan (FY 2002-2003):

EXPECTED RESULTS:

Associate degree graduates will demonstrate competency in the workplace.
RESPONSIBILITY FOR ASSESSMENT:

The employer survey will be administered by the Division of Liberal Arts. They survey will be sent to area employers during the fall semester of every academic year.

USE OF ASSESSMENT FINDINGS:

Results of the these assessments will be analyzed by the paralegal faculty and division head on an annual basis to identify areas of the curriculum and/or instructional methodology that need to be strengthened so that appropriate changes can be made for the upcoming academic year. In addition, all data collected will be sent to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.

SUMMARY OF ASSESSMENT FINDINGS:

2 graduates from AY2002 are employed and both employers rated the graduates as “overall-excellent”.
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<tbody>
<tr>
<td>Liberal Arts</td>
<td>Paralegal Studies:</td>
</tr>
<tr>
<td></td>
<td>Employment Success</td>
</tr>
</tbody>
</table>

Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below):

- Board of Regents Master Plan:
- LSUE Strategic Plan:
- LSUE Operational Plan (FY 2002-2003):

**EXPECTED RESULTS:**

60% of the associate degree candidates will obtain employment in the legal field.

**ASSESSMENT PROCEDURES:**

Employment success will be measured by surveying area legal employers who employ paralegal graduates. In addition, the LSUE Paralegal Graduate Survey will be used to assess employment success.

**RESPONSIBILITY FOR ASSESSMENT:**

The employer survey will be administered by the Division of Liberal Arts. They survey will be sent to area employers during the fall semester of every academic year. The LSUE Paralegal Graduate Survey will be administered by the Division of Liberal Arts and will be administered by the division head of Liberal Arts.
USE OF ASSESSMENT FINDINGS:

Results of these surveys will be analyzed by the paralegal faculty and division head on an annual basis to assess employment success of paralegal graduates. In addition, all data collected will be sent to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.

SUMMARY OF ASSESSMENT FINDINGS:

50% of graduates from AY2002 are employed, 37% in the paralegal field.

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

The Coordinator of the Paralegal Studies Program continues to diligently assist all graduates with placement in the legal field and will continue this function.
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<tbody>
<tr>
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<td>Paralegal Studies:</td>
</tr>
<tr>
<td></td>
<td>Enrollment</td>
</tr>
</tbody>
</table>

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Board of Regents Master Plan:

LSUE Strategic Plan:

LSUE Operational Plan (FY 2002-2003):

**EXPECTED RESULTS:**

The number of students pursuing an associate degree in paralegal studies will be increased by 15%.

**ASSESSMENT PROCEDURES:**

The paralegal faculty and division head will develop a marketing plan enlisting the aid of all pertinent staff personnel to increase enrollment by 15% by the fall semester, 2003. Enrollment will be assessed annually in the fall semester.

**RESPONSIBILITY FOR ASSESSMENT:**

The paralegal faculty and division head will be responsible for tracking enrollment.
**USE OF ASSESSMENT FINDINGS:**

Results of the assessment will be analyzed by the paralegal studies faculty and division head. The marketing plan will be adjusted according to the results of the assessment. In addition, results of the assessment will be sent to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.

**SUMMARY OF ASSESSMENT FINDINGS:**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Number of Majors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall2003</td>
<td>58</td>
</tr>
<tr>
<td>Fall2002</td>
<td>45</td>
</tr>
</tbody>
</table>

**DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:**

Enrollment has increased by 7% from FA02 to FA03. Efforts will continue to increase enrollment, and to assess whether a consistent goal of 15% enrollment increase is a reasonable one.
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<td>Paralegal Studies: Alumni Satisfaction</td>
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Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below):

- Board of Regents Master Plan:
- LSUE Strategic Plan:
- LSUE Operational Plan (FY 2002-2003):

**EXPECTED RESULTS:**

Associate degree graduates will have a positive attitude about their preparation at LSUE.

**ASSESSMENT PROCEDURES:**

Associate degree candidates will be requested to complete the paralegal graduate survey in order to assess their attitudes about their academic preparation at LSUE.

**RESPONSIBILITY FOR ASSESSMENT:**

Program Coordinator and Division Head will be responsible for evaluation.
### USE OF ASSESSMENT FINDINGS:

Results of the these assessments will be analyzed by the paralegal faculty and division head on an annual basis to identify areas of the curriculum and/or instructional methodology that need to be strengthened so that appropriate changes can be made for the upcoming academic year. In addition, all data collected will be sent to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.

### SUMMARY OF ASSESSMENT FINDINGS:

None generated this AY.

### DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

None currently possible.
<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>PROGRAM/FUNCTION</th>
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<tbody>
<tr>
<td>Liberal Arts</td>
<td>Early Childhood Education: Alumni Satisfaction</td>
</tr>
</tbody>
</table>

Links (Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below):

- Board of Regents Master Plan:
- LSUE Strategic Plan:
- LSUE Operational Plan (FY 2002-2003):

**EXPECTED RESULTS:**

Associate degree graduates will have a positive attitude about their preparation at LSUE.

**ASSESSMENT PROCEDURES:**

Associate degree candidates will be requested to complete the ECE graduate survey in order to assess their attitudes about their academic preparation at LSUE.

**RESPONSIBILITY FOR ASSESSMENT:**

Program Coordinator and Division Head will be responsible for evaluation.
USE OF ASSESSMENT FINDINGS:

Results of the these assessments will be analyzed by the ECE faculty and division head on an annual basis to identify areas of the curriculum and/or instructional methodology that need to be strengthened so that appropriate changes can be made for the upcoming academic year. In addition, all data collected will be sent to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.

SUMMARY OF ASSESSMENT FINDINGS:

None generated this AY.

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

Surveys will be conducted in future semesters to generate this data.
OUTCOMES ASSESSMENT FORM

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Liberal Arts</td>
<td>Early Childhood Education:</td>
</tr>
<tr>
<td></td>
<td>Student practical competencies</td>
</tr>
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Board of Regents Master Plan:

LSUE Strategic Plan:

OBJECTIVE 1.2: Maintain high quality associate degree programs through annual outcomes assessment and conduct program reviews of all academic disciplines on a three-year cycle. VCAA and Division Heads.

   STRATEGY 1.2.2: Utilize the results of employer surveys and transfer student outcome analyses to identify program strengths and weaknesses, and to make adjustments, if needed in the curricula. Timeline: Continuous. VCAA and Division Heads.

OBJECTIVE 3.2: Eighty percent of the faculty, students, graduates, employers, and advisory committees will rate LSUE curricula as meeting workforce needs of the service area. Timeline: Annually. VCAA and Division Heads.

   STRATEGY 3.2.1: Survey faculty, students, graduates, employers, and advisory committees to determine whether they believe that the LSUE curricula are meeting workforce needs of the service area. Timeline: Annually. VCAA and Division Heads.

LSUE Operational Plan (FY 2002-2003):

EXPECTED RESULTS:

Associate degree graduates will demonstrate a high level of competency in a practical work environment.

ASSESSMENT PROCEDURES:

Associate degree candidates will be evaluated by their site supervisors during and after practica. An evaluation instrument will be created for this purpose.
RESPONSIBILITY FOR ASSESSMENT:

Program Coordinator and Division Head will be responsible insuring that evaluation is completed.

USE OF ASSESSMENT FINDINGS:

Results of the these assessments will be analyzed by the paralegal faculty and division head on an annual basis to identify areas of the curriculum and/or instructional methodology that need to be strengthened so that appropriate changes can be made for the upcoming academic year. In addition, all data collected will be sent to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.

SUMMARY OF ASSESSMENT FINDINGS:

Student professional competencies were rated by internship supervisors.

During AY2002, 16 students were rated on 5 dimensions of professional competency. On a five point scale, all ratings averaged 4.5 or higher, with an overall total rating of 4.79.

DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

Efforts should be made to maintain our current high standards.
OUTCOMES ASSESSMENT FORM

<table>
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<tr>
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<tbody>
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<tr>
<td></td>
<td>Student Academic Competencies</td>
</tr>
</tbody>
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STRATEGY 1.2.4: Review data of exit examinations or capstones to assess the level of attainment on certain degree programs. Timeline: Continuous. VCAA and Division Heads.

LSUE Operational Plan (FY 2002-2003):

EXPECTED RESULTS:

Associate degree graduates will have demonstrate a high level of competency with regard to the academic goals of the program.

ASSESSMENT PROCEDURES:

Associate degree candidates will be requested to complete the ECE graduate competency exam in order to assess their academic competency.

RESPONSIBILITY FOR ASSESSMENT:

Program Coordinator and Division Head will be responsible for evaluation.
### SUMMARY OF ASSESSMENT FINDINGS:

18 students graduated in AY2002. These students averaged 68% on the competency exam.

### DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:

This was the first administration of the exam. No analysis of trends is yet possible. It should be noted that the scores are in line with the averages for other departmental competency exams.
### OUTCOMES ASSESSMENT FORM

<table>
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</tr>
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<tr>
<td></td>
<td>Alumni Satisfaction</td>
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</tbody>
</table>

#### Links
Where appropriate, link the above outcome to Goals, objectives, and/or strategies found in the plans listed below:

- Board of Regents Master Plan:
- LSUE Strategic Plan:
- LSUE Operational Plan (FY 2002-2003):

#### EXPECTED RESULTS:

Associate degree graduates will have a positive attitude about their preparation at LSUE.

#### ASSESSMENT PROCEDURES:

Associate degree candidates will be requested to complete the ECE graduate survey in order to assess their attitudes about their academic preparation at LSUE.

#### RESPONSIBILITY FOR ASSESSMENT:

Program Coordinator and Division Head will be responsible for evaluation.

#### USE OF ASSESSMENT FINDINGS:

Results of these assessments will be analyzed by the paralegal faculty and division head on an annual basis to identify areas of the curriculum and/or instructional methodology that need to be strengthened so that appropriate changes can be made for the upcoming academic year. In addition, all data collected will be sent to the Vice Chancellor for Academic Affairs, the Academic Council, and the Institutional Assessment Committee for use in the assessment of institutional effectiveness.
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<thead>
<tr>
<th>SUMMARY OF ASSESSMENT FINDINGS:</th>
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<tbody>
<tr>
<td>None generated this AY.</td>
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</table>

<table>
<thead>
<tr>
<th>DEPARTMENTAL RECOMMENDATIONS FOR PROGRAM/FUNCTION IMPROVEMENT:</th>
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</thead>
<tbody>
<tr>
<td>None currently possible.</td>
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</table>