DEPARTMENT
Office of Academic Assistance

PROGRAM/FUNCTION
Project Upward Bound (PY 2002-2003)

A. EXPECTED RESULTS:

1. To provide supportive services to 75 secondary school students from disadvantaged socioeconomic backgrounds in 3 target schools to facilitate successful completion of their secondary education and entry into postsecondary educational institutions.

2. At least 80% of the participants will persist through high school.

3. At least 90% of the graduating seniors will enroll in a college or university.

B. ASSESSMENT PROCEDURES:

1. An individual educational prescription will be developed for each student through analysis of standardized academic, motivational, and career interests tests, high school grades, and teacher and counselor evaluations.

2. Individual and group instruction will be given in reading, writing, study skills, mathematics and computer science, foreign language, social studies, science, and other subjects.

3. Student progress will be monitored through pre-testing, intermediate testing, post-testing, exit testing, performance monitoring, follow-up study and outside feedback.

4. Longitudinal studies of academic performance and number of students enrolling in post-secondary institutions.

5. All Upward Bound Project outcomes are documented in each semester's Summary Progress Report and the Project's End-of-Year Reports.

C. RESPONSIBILITY FOR ADMINISTRATION OF ASSESSMENT PROCEDURES:

The Director of Academic Assistance has the ultimate responsibility for the design and implementation of all assessment functions.

The Academic Specialist and instructors are responsible for testing and academic evaluations.

The Outreach Counselor is responsible for coordinating college admissions and financial aid activities.

The Project Coordinator compiles summary reports and student progress data. End-of-Year performance reports are compiled by the Project Director and submitted to the Department of Education to the Office of the Vice Chancellor for Academic Affairs.

USE OF ASSESSMENT FINDINGS:

Assessment results will be used to analyze, refine, and improve the Upward Bound Project's functions as necessary.
**OUTCOMES ASSESSMENT FORM**

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**EXPECTED RESULTS:**

To provide project students with supportive counseling (e.g. financial aid assistance, academic counseling, two-year/four-year transfer assistance; personal and career counseling, accommodated services, and exposure to cultural/educational activities) in order to assist participants in clarifying needs and obtaining their educational goals.

**ASSESSMENT PROCEDURES:**

As per federal grant.

**RESPONSIBILITY FOR ASSESSMENT:**

All participants (100%) will receive academic counseling and assistance with course selection. At least 80% of the participants will receive appropriate personal counseling; at least 25% of the participants will attend cultural activities and 80% of the participants will attend a self-help or academic skills workshop. A minimum of 100 project students will participate in two-year/four-year transfer component and at least 80% of these participants will persist though the program at LSUE, or will transfer to a four-year institution.

**USE OF ASSESSMENT FINDINGS:**

Federal regulations and requirements.